

West Oxfordshire District Council

Summary Revenue Expenditure 2018/2019 & 2019/2020

	2018/2019 Original £	2018/2019 Budget £	2019/2020 Estimate £
Managing Director			
Environmental & Regulatory Services	437,500	437,500	401,100
Business Support Services - HR, Finance, Procurement	889,800	889,800	905,100
Business Support Services - ICT, Change	1,751,000	1,751,000	1,792,400
Land, Legal & Property	821,600	821,600	842,600
Revenues & Housing Support	947,500	947,500	1,052,600
Partnership Managing Director	137,000	137,000	861,600
Strategic Director			
Democratic Services	1,000,100	1,000,100	1,018,900
Retained Services	-2,481,800	-1,759,500	-2,803,900
Strategic Director			
Environmental Services	5,746,000	5,746,000	6,498,800
Leisure and Community	1,532,900	1,532,900	967,200
Planning & Strategic Housing	605,900	605,900	692,100
Total Cost of Services	11,387,500	12,109,800	12,228,500

West Oxfordshire District Council

Summary Revenue Expenditure 2018/2019 & 2019/2020

2017/2018 Actual £		2018/2019 Original £	2018/2019 Budget £	2019/2020 Estimate £
6,207,297	Employees	698,200	698,200	847,000
1,044,852	Premises Related Expenditure	851,400	851,400	946,550
219,375	Transport Related Expenditure	43,400	43,400	43,400
5,329,445	Supplies & Services	3,719,400	3,719,400	3,512,400
10,937,346	Third Party Payments	15,194,200	17,479,744	18,376,784
23,157,512	Transfer Payments	22,007,400	22,007,400	20,709,201
1,494,565	Capital Charges	1,490,400	1,490,400	1,490,400
<hr/> 48,390,391	Total Cost	<hr/> 44,004,400	<hr/> 46,289,944	<hr/> 45,925,735
36,631,506	External Income	32,561,300	33,389,097	32,906,188
195,226	Income from Internal Recharges	55,600	791,047	791,047
<hr/> 11,563,659	Total Cost of Services	<hr/> 11,387,500	<hr/> 12,109,800	<hr/> 12,228,500

West Oxfordshire District Council

Summary Revenue Expenditure 2018/2019 & 2019/2020

2017/2018 Actual £		2018/2019 Original £	2018/2019 Budget £	2019/2020 Estimate £
11,563,659	Total Cost of Services	11,387,500	12,109,800	12,228,500
	Capital Expenditure charged to the Revenue A/C	540,100	540,100	540,100
	Capital Financing	495,855	495,855	533,824
	Inflation Provision (1819)	62,820	62,820	0
	Inflation Provision (1920)			6,959
	Savings to be Identified	-131,000	-131,000	0
	Temporary loans interest	2,500	2,500	2,500
	Capital Charges	-1,510,800	-1,510,800	-1,510,800
	Net Operating Expenditure	10,846,975	11,569,275	11,801,083
	Investment Income	-607,300	-607,300	-635,820
	Net Expenditure	10,239,675	10,961,975	11,165,263
	Contribution to/(from):			
	General Fund Balances	199,159	199,159	-149,219
	Contribution to/(from) Earmarked Reserves	0	-722,300	-882,300
	Amount to be met from Government Grants & Local Tax Payers	10,438,834	10,438,834	10,133,744
	Transfers to / from (-)Collection Fund	-62,640	-62,640	-50,000
	Transfers to / from (-)Collection Fund - NNDR	66,184	66,184	0
	Revenue Support Grant	-372,528	-372,528	-77,568
	Retained Business Rates	-3,870,586	-3,870,586	-3,880,490
	New Homes Bonus	-1,599,061	-1,599,061	-1,600,000
	Business Rates Pooling Distribution	-500,000	-500,000	-157,485
	Rural Funding S31 Grant	-126,956	-126,956	-101,878
	Less: Grant to Parishes (Council Tax Support)	77,610	77,610	66,005
	Net Requirement	4,050,857	4,050,857	4,332,328
	Taxbase	42,920.71	42,920.71	43,593.56
	Council Tax (at Band D)	£94.38	£94.38	£99.38

Environmental & Regulatory Services

Summary Revenue Expenditure 2018/19 and 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
-60,246	Building Control	-105,900	-100,600
3,711	Emergency Planning	6,400	6,500
428	Operations	50,900	20,900
142,493	Environmental Health & Food Safety	133,900	136,400
337,250	Pollution	295,400	290,000
-6,405	Licensing	11,700	1,600
-51,522	Markets	-61,000	-61,600
51,184	Service Management & Support Services	106,100	107,900
416,893	Net Cost of Service	437,500	401,100

Environmental & Regulatory Services Summary

Purpose of Service

Many of the environmental and regulatory services that the Council operates are included within the Environmental & Regulatory Services (ERS) group.

The principal services include:

- ◇ Building Control
- ◇ Emergency Planning
- ◇ Environment Enforcement
- ◇ Health & Safety advice
- ◇ Environment Protection
- ◇ Food Safety
- ◇ Licensing
- ◇ Markets

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
583,146	Employees	0	0
8,273	Premises Related Expenditure	10,300	10,500
35,571	Transport Related Expenditure	3,100	3,100
153,205	Supplies & Services	165,500	125,500
495,439	Third Party Payments	1,001,000	1,020,900
0	Transfer Payments	0	0
48	Capital Charges	0	0
1,275,682	Total Cost	1,179,900	1,160,000
847,892	External Income	742,400	758,900
10,897	Income from Internal Recharges	0	0
416,893	Net Expenditure	437,500	401,100

Business Support Services - HR, Finance, Procurement

Summary Revenue Expenditure 2018/19 & 2019/20

2017/18		2018/19	2019/20
Actual		Budget	Estimate
£		£	£
314,125	Accountancy	333,700	339,300
248,173	HR and Payroll	257,400	261,200
332,365	Other Support Services	298,700	304,600
<u>894,663</u>	Net Cost of Service	<u>889,800</u>	<u>905,100</u>

Business Support Services - HR, Finance, Procurement Summary

Purpose of Service

Business Support Services provides Human Resources, Payroll, Procurement and Financial Services and advice to the Council.

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
18,091	Employees	0	0
97	Premises Related Expenditure	0	0
0	Transport Related Expenditure	100	100
529,911	Supplies & Services	254,500	256,200
340,285	Third Party Payments	688,765	702,365
0	Transfer Payments	0	0
10,678	Capital Charges	17,500	17,500
<u>899,063</u>	Total Cost	<u>960,865</u>	<u>976,165</u>
-11,665	External Income	0	0
16,065	Income from Internal Recharges	71,065	71,065
<u>894,663</u>	Net Expenditure	<u>889,800</u>	<u>905,100</u>

Business Support Services - ICT & Change

Summary Revenue Expenditure 2018/2019 & 2019/2020

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
1,337,835	ICT, Change & Customer Services	1,614,700	1,651,000
109,825	Tourist/Visitor Information Centre	136,300	141,400
<u>1,447,660</u>	Net Cost of Service	<u>1,751,000</u>	<u>1,792,400</u>

Business Support Services - ICT & Change Summary

Purpose of Service

The service group includes:

- Information systems (ICT)
- Business solutions
- Customer services
- Business Transformation
- Visitor information centres

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
1,186,909	Employees	0	0
5,990	Premises Related Expenditure	13,600	15,900
32,392	Transport Related Expenditure	0	0
530,220	Supplies & Services	402,100	402,100
613,198	Third Party Payments	1,958,982	1,998,082
0	Transfer Payments	0	0
128,136	Capital Charges	166,900	166,900
2,496,845	Total Cost	2,541,582	2,582,982
931,086	External Income	71,200	71,200
118,099	Income from Internal Recharges	719,382	719,382
1,447,660	Net Expenditure	1,751,000	1,792,400

Land, Legal and Property

Summary Revenue Expenditure 2018/19 and 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
573,931	Property Services	738,400	731,800
179,794	Legal Services	235,100	266,200
-137,844	Local Land Charges	-151,900	-155,400
615,882	Net Cost of Service	821,600	842,600

Land, Legal & Property Summary

Purpose of Service

The service covers includes:

- Property Services
- Legal Services
- Local Land Charges

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
190,214	Employees	45,800	74,000
425,004	Premises Related Expenditure	418,800	439,850
16,122	Transport Related Expenditure	7,700	7,700
273,489	Supplies & Services	302,000	270,200
133,308	Third Party Payments	484,321	493,821
0	Transfer Payments	0	0
0	Support Services	0	0
106,778	Capital Charges	106,800	106,800
1,144,914	Total Cost	1,365,421	1,392,371
528,594	External Income	543,821	549,771
438	Income from Internal Recharges	0	0
615,882	Net Expenditure	821,600	842,600

Revenues and Housing Support

Summary Revenue Expenditure 2018/19 & 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
Housing Support Services			
333,930	Homelessness	322,900	397,200
-27,895	Private Sector Housing	22,300	23,600
Revenues & Benefits			
210,377	Local Tax Collection	191,900	206,500
57,718	Rent Allowances (Housing Benefit)	410,400	425,300
<u>574,130</u>	Net Cost of Service	<u>947,500</u>	<u>1,052,600</u>

Revenues and Housing Support - Summary

Purpose of Service

The service provides the following services to the West Oxfordshire District Council:

- Homelessness
- Private Housing Grants
- Disable Facilities Grants and Support
- Housing Benefit
- Local Tax collection (Business Rates and Council Tax)

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
891,081	Employees	0	0
5,512	Premises Related Expenditure	0	0
34,698	Transport Related Expenditure	1,900	1,900
624,466	Supplies & Services	364,300	354,300
644,232	Third Party Payments	1,368,500	1,472,600
23,063,074	Transfer Payments	22,005,700	20,707,501
0	Support Services	0	0
6,532	Capital Charges	6,500	6,500
25,269,595	Total Cost	23,746,900	22,542,801
24,695,465	External Income	22,798,800	21,489,601
0	Income from Internal Recharges	600	600
574,130	Net Expenditure	947,500	1,052,600

Partnership Managing Director and Transformation

Summary Revenue Expenditure 2018/19 & 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
159,801	Chief Executive	137,000	139,600
595,059	2020 Vision and Transformation	0	722,000
<u>754,860</u>	Net Cost of Service	<u>137,000</u>	<u>861,600</u>

Partnership Managing Director and Transformation

Purpose of Service

The service represents the cost to the Council of the 2020 Partnership Transformation programme and the Managing Director/strategic support that is provided to the Council.

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
190,461	Employees	0	0
0	Premises Related Expenditure	0	0
2,171	Transport Related Expenditure	800	800
428,443	Supplies & Services	8,500	8,500
54,414	Third Party Payments	127,700	852,300
0	Transfer Payments	0	0
0	Support Services	0	0
0	Capital Charges	0	0
675,489	Total Cost	137,000	861,600
-129,097	External Income	0	0
49,727	Income from Internal Recharges	0	0
754,860	Net Expenditure	137,000	861,600

Democratic and Committee Services

Summary Revenue Expenditure 2018/2019 & 2019/2020

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
271,065	Administration	315,500	323,900
71,671	Elections	135,300	135,300
146,745	Representing Local Interests	157,400	157,400
351,605	Support to Elected Bodies	391,900	402,300
<u>841,085</u>	Net Cost of Service	<u>1,000,100</u>	<u>1,018,900</u>

Democratic Services - Summary

Purpose of Service

Democratic Services comprise the range of services which support the elected bodies (Members of the Council), representing local interests, elections and administration functions.

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
166,020	Employees	85,400	88,700
-264	Premises Related Expenditure	0	0
11,985	Transport Related Expenditure	15,400	15,400
614,021	Supplies & Services	692,100	702,300
111,481	Third Party Payments	267,408	272,708
0	Transfer Payments	0	0
0	Capital Charges	0	0
<u>903,244</u>	Total Cost	<u>1,060,308</u>	<u>1,079,108</u>
62,158	External Income	60,208	60,208
0	Income from Internal Recharges	0	0
<u>841,085</u>	Net Expenditure	<u>1,000,100</u>	<u>1,018,900</u>

Retained Services

Summary Revenue Expenditure 2018/19 and 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
70,394	Corporate Policy-Making	127,100	70,600
-25,946	Corporate Finance	978,700	-84,300
15,043	Treasury Management	25,200	25,200
53,797	Audit Fee	57,000	57,000
71,295	Bank Charges	33,400	69,200
1,340,339	Non Distributed Costs	479,100	479,100
-3,292	Fairs	-4,000	-4,000
0	Housing Loans	-700	-700
-3,099,592	Investement Properties	-3,192,700	-3,161,200
-291,357	Industrial Units	-292,100	-284,400
15,419	Publicity	29,500	29,600
<u>-1,853,900</u>	Net Cost of Service	<u>-1,759,500</u>	<u>-2,803,900</u>

Retained Services - Summary

Purpose of Service

Retained Services comprise the corporate policy making and development functions and other trading services.

		2018/19 Budget £	2019/20 Estimate £
2017/18 Actual £			
1,422,993	Employees	479,100	479,100
309,221	Premises Related Expenditure	177,700	199,000
221	Transport Related Expenditure	1,000	1,000
271,352	Supplies & Services	313,600	-68,400
64,811	Third Party Payments	1,531,290	839,890
0	Transfer Payments	0	0
144,402	Capital Charges	144,400	144,400
<u>2,212,999</u>	Total Cost	<u>2,647,090</u>	<u>1,594,990</u>
4,066,899	External Income	4,406,590	4,398,890
0	Income from Internal Recharges	0	0
<u>-1,853,900</u>	Net Expenditure	<u>-1,759,500</u>	<u>-2,803,900</u>

Environmental Services

Summary Revenue Expenditure 2018/19 & 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
24,656	Policy Initiatives - Shopmobility	20,500	20,800
1,369	Public Health Sewerage	3,000	3,000
6,651	Animal Control	95,000	122,700
191,345	Public Conveniences	183,000	174,000
236,687	Car Parking	222,300	249,400
127,524	Flood Defence & Land Drainage	135,600	138,300
3,805,034	Waste Collection & Recycling	3,377,700	3,812,700
-73,709	Trade Waste	75,700	154,400
913,092	Environmental Cleaning	1,020,400	1,144,800
63,492	Service Strategy & Regulation	99,500	98,300
60,223	Service Management & Support Service	65,800	66,700
350,861	Landscape Maintenance	447,500	513,700
5,707,223	Net Cost of Service	5,746,000	6,498,800

Environmental & Commercial Services Summary

Purpose of Service

Many of the environmental and regulatory services that the Council operates are included here.

The principal services include:

- ◇ The Ubico contract:
Waste collection, recycling, grounds maintenance and street cleaning
- ◇ Environmental health sewerage
- ◇ Flood defence and land drainage
- ◇ Car Park Management

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
376,781	Employees	0	0
224,770	Premises Related Expenditure	194,700	245,000
18,525	Transport Related Expenditure	2,900	2,900
1,042,549	Supplies & Services	696,600	818,200
7,022,943	Third Party Payments	7,589,500	8,274,640
0	Transfer Payments	0	0
562,634	Capital Charges	513,000	513,000
9,248,202	Total Cost	8,996,700	9,853,740
3,540,979	External Income	3,250,700	3,354,940
0	Income from Internal Recharges	0	0
5,707,223	Net Expenditure	5,746,000	6,498,800

Leisure and Communities

Summary Revenue Expenditure 2018/19 & 2019/20

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
75,239	CCTV	115,500	118,200
164,627	Community Planning	132,600	134,100
17,309	Community Safety	16,100	36,500
950,089	Leisure Contract Management	618,500	28,200
104,498	Culture & Heritage	97,700	98,400
78,775	Management and Performance Review	98,600	100,500
157,703	Recreation, Sports & Leisure	170,300	173,300
74,849	Service Strategy & Regulation	96,200	87,800
162,332	Tourism, Strategy Development	187,400	190,200
<u>1,785,421</u>	Net Cost of Service	<u>1,532,900</u>	<u>967,200</u>

Leisure and Communities Services - Summary

Purpose of Service

Leisure and Communities comprises a wide range of functions including health and wellbeing, young people sport and leisure development, leisure facilities, play, countryside, tourism, community safety, corporate planning and community planning.

It also encompasses responsibilities as client for monitoring the contract to manage West Oxfordshire's Leisure Facilities currently managed under contract by GLL (Greenwich Leisure Ltd). Grant schemes to assist in the improvement of Village Halls, and grants for sports, heritage or arts projects are also administered under this service heading.

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
351,720	Employees	0	0
65,765	Premises Related Expenditure	36,300	36,300
21,998	Transport Related Expenditure	900	900
341,788	Supplies & Services	260,800	280,800
794,431	Third Party Payments	844,300	844,800
21,322	Transfer Payments	1,700	1,700
526,519	Capital Charges	526,500	526,500
2,123,543	Total Cost	1,670,500	1,691,000
338,122	External Income	137,600	723,800
0	Income from Internal Recharges	0	0
1,785,421	Net Expenditure	1,532,900	967,200

Planning and Strategic Housing

Summary Revenue Expenditure 2018/2019 & 2019/2020

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
-644,790	Development Control	-206,000	-134,400
161,024	Environmental Initiatives	169,700	172,300
594,879	Structure & Local Planning	408,900	417,000
203,203	Service Strategy & Regulation	164,600	165,900
65,428	Enabling Housing	68,700	71,300
<u>379,743</u>	Net Cost of Service	<u>605,900</u>	<u>692,100</u>

Planning and Strategic Housing - Summary

Purpose of Service

Planning Services comprise the full range of statutory functions administered under the provisions of the Town and Country Planning Act 1990 (as amended).

2017/18 Actual £		2018/19 Budget £	2019/20 Estimate £
829,881	Employees	87,900	205,200
485	Premises Related Expenditure	0	0
45,693	Transport Related Expenditure	9,600	9,600
520,002	Supplies & Services	259,400	362,700
662,802	Third Party Payments	1,617,978	1,604,678
73,115	Transfer Payments	0	0
8,838	Capital Charges	8,800	8,800
2,140,816	Total Cost	1,983,678	2,190,978
1,761,074	External Income	1,377,778	1,498,878
0	Income from Internal Recharges	0	0
379,743	Net Expenditure	605,900	692,100

West Oxfordshire District Council

Fees and Charges

2019/2020

PLANNING SERVICES

	2017/2018 Basic Charge £ p	2018/2019 Basic Charge £ p	VAT £ p	2018/2019 Total charge £ p	VAT Status
General Administration					
Access to Information/Inspection of Background Documents					
a Charge per document (after Committee date)	0.60	0.60	-	0.60	Non Business
b Where documents are listed under a general description (after Committee date)	5.60	5.70	-	5.70	Non Business
c During 5 days prior to Committee date only					
<i>Note: Members of the public may only inspect background documents 3 days prior to Committee date or thereafter.</i>					
Administration Charge for Services Rendered	30 percent	30 percent		30 % + VAT	Standard
Minutes/Agendas					
Per Annum	178.80	182.40	36.48	218.88	Standard
Single Agenda	4.70	4.80	0.96	5.76	Standard
Parish/Town Councils Per Annum	19.50	19.90	3.98	23.88	Standard
Libraries			-	Free	-
Dyeline Prints (Any type, with due regard to copyright restrictions)					
A2 Size	7.40	7.55	1.51	9.06	Standard
A1 Size	9.30	9.50	1.90	11.40	Standard
From Paper Roll Larger than A1 Size	11.95	12.20	2.44	14.64	Standard
Photocopying - (per sheet)					
A4 size and foolscap	0.15	0.15	0.03	0.18	Standard
A3 size	0.15	0.15	0.03	0.18	Standard
A4 & A3 Colour Copies	0.30	0.30	0.06	0.36	Standard
Design Guide	45.30	46.20	-	46.20	Zero-rated
Local Plan	60.60	61.80	-	61.80	Zero-rated

PLANNING SERVICES

	2017/2018	2018/2019		2018/2019	
	Basic Charge	Basic Charge	VAT	Total Charge	VAT Status
	£ p	£ p	£ p	£ p	
Planning Applications – Maps					
Up to 6 maps (one charge for the set):					
1:500 scale*	3.80	3.90	-	3.90	Zero rated
plus admin fee #	10.20	10.40	2.08	12.48	Standard
1:1250 scale*	13.50	13.80	-	13.80	Zero rated
plus admin fee #	9.90	10.10	2.02	12.12	Standard
1:2500 scale*	56.10	57.20	-	57.20	Zero rated
plus admin fee #	10.20	10.40	2.08	12.48	Standard
*All maps are provided by the National maps Centre and are subject to change if the O.S. increase their fees					
# Only one admin fee is charged regardless of the number of maps purchased.					
Planning Applications - Weekly Press Lists	170.90	174.30	34.86	209.16	Standard
Planning Decision Notices					
Notice requested	10.20	10.40	2.08	12.48	Standard
Section 52 Agreement					
Per copy of Agreement	18.60	19.00	3.80	22.81	Standard
Section 106 Agreements					
Per copy of Agreement	16.50	16.80	3.36	20.16	Standard
Compilation of Agreement. Minimum charge increased at Officer's discretion					
Tree Preservation Orders					
Per copy of order	16.00	16.30	3.26	19.56	Standard
Valuation Fee	At Cost		-	At Cost	Standard

PLANNING SERVICES

	2017/2018 Basic Charge £ p	2018/2019 Basic Charge £ p	VAT £ p	2018/2019 Total Charge £ p	VAT Status
Local Search Fees					
Basic fee for local land charges searches	133.20	135.86	24.13	159.99	Standard
Basic fee for submitting local land charges searches (online)	127.35	129.90	23.79	153.69	Standard
Each additional enquiry (own questions)	18.90	19.28	3.86	23.13	Standard
Each extra parcel of land	20.20	20.60	4.12	24.72	Standard
Each optional standard question, except question 4, 5 and 22	15.70	16.01	3.20	19.22	Standard
Each optional standard question 4	21.00	21.42	4.28	25.70	Standard
Each optional standard question 5	18.90	19.28	3.86	23.13	Standard
Each optional standard question 22	23.00	23.46	4.69	28.15	Standard
Access to Con29 Data	-	-	-	-	Non Business
Cancellation fee *	26.00	26.52	5.30	31.82	Standard
Copy searches	10.15	10.35	2.07	12.42	Standard
LLC1 search only	12.55	12.80	-	12.80	Non Business
LLC1 electronic search	8.40	8.57	-	8.57	Non Business

* only applies if the cancellation is received before the search is processed

Local Search fees from 1/1/17 are subject to Standard Rated VAT

PLANNING SERVICES

Pre Application Planning Advice

Service	Written Advice	Meeting & Written Advice
1-2 dwellings less than 0.5ha (outline) less than 500m ² floorspace Change of use	£162 + VAT	£324 + VAT Meeting up to 1 hour Each additional meeting £162 per hour
3-14 dwellings 0.5-0.99ha (outline) 500-999m ² floorspace	£324 + VAT	£649 + VAT Meeting up to 1 hour Each additional meeting £162 per hour
15-100 dwellings 1-3.0 ha (outline) 1000-2999m ² floorspace	£649 + VAT	£1297 + VAT Meeting(s) up to 2 hours Each additional meeting £169 per hour
More than 100 dwellings or 3.0ha (outline) or 3000m ² floorspace	£1297 + VAT	£2596 + VAT Meeting(s) up to 3 hours Each additional meeting £162 per hour
Strategic Development sites	N/A	Meetings held in the context of an emerging Development Plan as an intrinsic part of the decision as to whether to allocate the site or not will be free. At the point detailed site/design matters are discussed a fee of £2653 + VAT is payable to cover a further 3 hours of meetings. Each additional meeting £162 per hour
Design Supplement	£54 + VAT	For all non-Listed Building enquiries where a design input is required before a response can be made. This does not apply to enquiries relating solely to applications for listed building consent
Advertisement Consent	£162 + VAT	£216 + VAT
Informal quick responses	N/A	An e-mail description of the proposals along with payment of the £ 28 fee will be required. An informal response will be given by phone or e-mail within 3 working days of receipt. No meetings/ letters will be produced
Season Ticket	N/A	Regular developers, agents or landowners may wish to negotiate a "season ticket" where, upon payment of an up front fee to cover the estimated cost of enquiries likely to be made during the coming year the need to complete the forms and payments for each enquiry can be avoided NB If the estimate is materially exceeded subsequent meetings will be charged at the standard rates above
Solicitor/agent letters requiring confirmation that conditions have been discharged or satisfied	£162 + VAT	N/A

RESOURCES

	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status	
Administration						
Freedom of Information enquiries (charge per hr for search costs over the £450 'Appropriate Limit')	25.00	25.00	-	25.00	Non Business	
Freedom of Information photocopying - per sheet	0.14	0.14	0.03	0.17	Standard	
Summons Costs - Council Tax/NNDR						
Council Tax - Summons on application for Liability Order	*	65.00	65.00	-	65.00	Non Business
Council Tax - Costs of Liability Order hearing	*	45.00	45.00	-	45.00	Non Business
NNDR - Summons on application for Liability Order	*	75.00	75.00	-	75.00	Non Business
NNDR - Costs of Liability Order hearing	*	45.00	45.00	-	45.00	Non Business
* As approved by the Magistrates Court						
Miscellaneous properties						
Garage rents	10.40	10.60	2.12	12.72	Standard	

COMMUNITY SAFETY & LICENSING

	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status		
Licences							
Scrap Metal Licence (Site or Collector)	522.11	532.55	-	532.55	Non Business		
Renewal (Site or collection)	522.11	532.55	-	532.55	Non Business		
Variation (including change of site Manager)	57.66	58.81	-	58.81	Non Business		
Variation (other)	43.51	44.38	-	44.38	Non Business		
Sex Establishments							
Grant of Annual Licence	943.35	962.22	-	962.22	Non Business		
Rents & Hired Facilities							
Street Trading:							
Grant of Annual Consent							
Witney & Chipping Norton	2,572.42	2,623.87	-	2,623.87	Non Business		
Carterton, Eynsham & Woodstock	1,719.79	1,754.19	-	1,754.19	Non Business		
Grant of 3 month Consent							
Witney & Chipping Norton	766.66	781.99	-	781.99	Non Business		
Carterton, Eynsham & Woodstock	552.05	563.09	-	563.09	Non Business		
Grant of daily consent							
Witney & Chipping Norton		per stall	59.74	60.93	-	60.93	Non Business
Carterton, Eynsham & Woodstock		per stall	59.74	60.93	-	60.93	Non Business
Charitable/Community Applications		per stall	25.08	25.58	-	25.58	Non Business
Markets:							
Chipping Norton							
per day per 10' frontage or pro-rata	20.91	21.33	-	21.33	Exempt		
per day casual	29.11	29.69	-	29.69	Exempt		
plus per canopy, per pitch, per day	3.08	3.14		3.14	Exempt		
Witney							
per day per 10' frontage or pro-rata	21.83	22.27	-	22.27	Exempt		
per day casual	29.57	30.16	-	30.16	Exempt		
plus per canopy, per pitch, per day	3.08	3.14		3.14	Exempt		
Farmers Market - per site	326.23	332.75	-	332.75	Exempt		
Fairs							
Chipping Norton Mop Fair	5,000.00	5,000.00	-	5,000.00	Exempt		
Woodstock Fair	2,500.00	2,500.00	-	2,500.00	Exempt		

COMMUNITY SAFETY AND LICENSING

Premises Licences

*Events that exceed 5,000 people will be liable for an additional fee to be charged on an application for a premises licence authorising the event.

	2017/2018 Basic Charge £ p	2018/2019 Basic Charge £ p	VAT £ p	2018/2019 Total Charge £ p	VAT Status
Number of people					
5,000-9,999	1,000.00	1,000.00	-	1,000.00	Non Business
10,000-14,999	2,000.00	2,000.00	-	2,000.00	Non Business
15,000-19,999	4,000.00	4,000.00	-	4,000.00	Non Business
20,000-29,999	8,000.00	8,000.00	-	8,000.00	Non Business
30,000-39,999	16,000.00	16,000.00	-	16,000.00	Non Business
40,000-49,999	24,000.00	24,000.00	-	24,000.00	Non Business
50,000-59,999	32,000.00	32,000.00	-	32,000.00	Non Business
60,000-69,999	40,000.00	40,000.00	-	40,000.00	Non Business
70,000-79,999	48,000.00	48,000.00	-	48,000.00	Non Business
80,000-89,999	56,000.00	56,000.00	-	56,000.00	Non Business
90,000 and over	64,000.00	64,000.00	-	64,000.00	Non Business

Note: Fees are determined by Government

COMMUNITY SAFETY AND LICENSING (LICENSING ACT 2003)

Premises Licences

Fees relating to applications for premises licences, club premises certificates, variations,

(but not changes of name and address etc or changes of designated premises supervisor)
the conversion of existing licences, and conversion/variations should be graduated using
five bands as shown:

	2017/2018	2018/2019	VAT	2018/2019	VAT Status
	Basic Charge	Basic Charge		Total	
	£ p	£ p	£ p	Charge	
				£ p	
BAND A	100.00	100.00	-	100.00	Non Business
BAND B	190.00	190.00	-	190.00	Non Business
BAND C	315.00	315.00	-	315.00	Non Business
BAND D	450.00	450.00	-	450.00	Non Business
BAND E	635.00	635.00	-	635.00	Non Business

The annual charges payable by those holding licences and club premises certificates:

BAND A	70.00	70.00	-	70.00	Non Business
BAND B	180.00	180.00	-	180.00	Non Business
BAND C	295.00	295.00	-	295.00	Non Business
BAND D	320.00	320.00	-	320.00	Non Business
BAND E	350.00	350.00	-	350.00	Non Business

Particular types of premises which do not have non-domestic rateable values would be allocated to Band A

The various non-domestic rateable values should be allocated to bands in the following way:

Note: *Non-Domestic rateable value

BAND A	*£0-£4,300	Non Business
BAND B	*£4,301-£33,000	Non Business
BAND C	*£33,001-£87,000	Non Business
BAND D	*£87,001-£125,000	Non Business
BAND E	*£125,001 and over	Non Business

*No fee or annual charge would be payable by church halls, chapel halls or other premises of a similar nature and village halls, parish and community halls or other premises of a similar

Temporary Events Notice	21.00	21.00	-	21.00	Non Business
Personal Licence	37.00	37.00	-	37.00	Non Business
Minor Variations procedure	89.00	89.00	-	89.00	Non Business

Note: Fees determined by Government

COMMUNITY SAFETY AND LICENSING (LICENSING ACT 2003)

Miscellaneous Fees	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status
Application for a grant or renewal of personal licence	37.00	37.00	-	37.00	Non Business
Temporary event notices	21.00	21.00	-	21.00	Non Business
Theft, loss etc of premises licence or summary	10.50	10.50	-	10.50	Non Business
Application for a provisional statement where premises being built, etc	195.00	195.00	-	195.00	Non Business
Notification of change of name or address	10.50	10.50	-	10.50	Non Business
Application to vary to specify individual as premises supervisor	23.00	23.00	-	23.00	Non Business
Application for transfer of premises licence	23.00	23.00	-	23.00	Non Business
Interim authority notice following death etc. of licence holder	23.00	23.00	-	23.00	Non Business
Theft, loss etc of certificate or summary	10.50	10.50	-	10.50	Non Business
Notification of change of name or alteration of club rules	10.50	10.50	-	10.50	Non Business
Change of relevant registered address of club	10.50	10.50	-	10.50	Non Business
Theft, loss etc of temporary event notice	10.50	10.50	-	10.50	Non Business
Theft, loss etc of personal licence	10.50	10.50	-	10.50	Non Business
Duty to notify change of name or address	10.50	10.50	-	10.50	Non Business
Right of freeholder etc to be notified of licensing matters	21.00	21.00	-	21.00	Non Business
Note: Fees determined by Government					
Gambling:					
Application for new premises licence	427.83	427.83	-	427.83	Non Business
Application to vary a premises licence	427.83	427.83	-	427.83	Non Business
Application to transfer a licence	95.72	95.72	-	95.72	Non Business
Application for the reinstatement of a premises licence	191.39	191.39	-	191.39	Non Business
Application for a provisional statement	427.83	427.83	-	427.83	Non Business
Application for a premises licence which already has a provisional statement	78.80	78.80	-	78.80	Non Business
Fee to notify of change of address	28.12	28.12	-	28.12	Non Business
Annual premises fee	168.89	168.89	-	168.89	Non Business
Large Event - Environmental Health noise monitoring: Charge per hour, minimum 1 hour	66.91	68.25	13.65	81.90	Standard

COMMUNITY SAFETY & LICENSING

	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status
Taxi Licences					
Driver's licence (Dual and Private) (new application)		246.00	-	246.00	Non Business
Driver's licence (Dual and Private) (renewal)		180.00	-	180.00	Non Business
Knowledge Test (Dual and Private)		75.00	-	75.00	Non Business
Vehicle licence (Hackney Carriage and Private Hire) (new)		246.00	-	246.00	Non Business
Vehicle licence (Hackney Carriage and Private Hire) (renewal)		180.00	-	180.00	Non Business
Private Hire operator licence (new and renewal) one year		100.00	-	100.00	Non Business
Private Hire operator licence (new and renewal) five year		400.00	-	400.00	Non Business
Disclosure and Barring Service check		54.69	-	54.69	Non Business
Fee to convert from Private Hire to Dual Driver (excluding knowledge test fee)		53.00	-	53.00	Non Business
Replacement driver's badge		28.00	-	28.00	Non Business
Transfer of vehicle licence to another vehicle (1 year)		180.00	-	180.00	Non Business
Transfer of vehicle licence to another vehicle (remainder of plate)		86.00	-	86.00	Non Business
Temporary vehicle licence (insurance company)		246.00	-	246.00	Non Business
Change of vehicle registration number		86.00	-	86.00	Non Business
Replacement external plate		33.00	-	33.00	Non Business
Replacement internal plate		28.00	-	28.00	Non Business
Replacement bracket		10.00	-	10.00	Non Business
Other Licences					
Small Society Lotteries					
Registration	40.00	40.00	-	40.00	Non Business
Annual Renewal	20.00	20.00	-	20.00	Non Business
Street Collections	No Charge	No Charge	-	No Charge	Non Business
House to House Collections	No Charge	No Charge	-	No Charge	Non Business
Note: These charges are set by the gaming committee thus are not subject to change					

ENVIRONMENTAL SERVICES

	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status
Licences:					
Animal Boarding Establishment (1 - 3 years)					
Dog Boarding - > 50 animals - new / renewal		265.00	-	265.00	Non Business
Dog Boarding - < 50 animals - new / renewal		220.00	-	220.00	Non Business
Cat Boarding - > 50 animals - new / renewal		265.00	-	265.00	Non Business
Cat Boarding - < 50 animals - new / renewal		220.00	-	220.00	Non Business
Home - new / renewal		220.00	-	220.00	Non Business
Breeding of Dogs (1 - 3 years + annual inspection)					
Dog breeding plus veterinary fee - new / renewal		265.00	-	265.00	Non Business
Riding Establishments (1 - 3 years + annual inspection)					
Horse riding establishment plus veterinary fee - new/renewal		265.00	-	265.00	Non Business
Dog Daycare (1 - 3 years)					
Dog Daycare - >50 animals - new / renewal		265.00	-	265.00	Non Business
Dog Daycare - <50 animals - new / renewal		220.00	-	220.00	Non Business
Zoos & Dangerous Animals					
Dangerous wild animals act - new plus veterinary fee (2 year)		325.00	-	325.00	Non Business
Dangerous wild animals act - renewal plus veterinary fee (2 years)		285.00	-	285.00	Non Business
Zoos with dispensation- new plus veterinary fee (4 years)		1,125.00	-	1,125.00	Non Business
Zoos with dispensation- renewal plus veterinary fee (6 years)		1,525.00	-	1,525.00	Non Business
Zoos without dispensation - new plus veterinary fee (4 years)		1,800.00	-	1,800.00	Non Business
Zoos without dispensation - renewal plus veterinary fee (6 years)		2,535.00	-	2,535.00	Non Business
Pet Shops (1-3 years)					
New / Renwal		220.00	-	220.00	Non Business
Performing Animals Registration (3 years)					
New / Renwal		220.00	-	220.00	Non Business
Other					
Re-rating Fee (inspection + licence amendment)		115.00	-	115.00	Non Business
Inspection Fee		115.00	-	115.00	Non Business
Additional Activity		42.00	-	42.00	Non Business
Variation Fee (e.g amendment to licence)		25.00	-	25.00	Non Business
Franchise Licence		105.00	-	105.00	Non Business
Host Fee		125.00	-	125.00	Non Business
Skin Piercing					
Registration Fee - Per Person	136.24	138.96	-	138.96	Non Business
Premises	183.86	187.54	-	187.54	Non Business

ENVIRONMENTAL SERVICES

	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status	
Health Certificates (Environmental Health)						
Export of Food Products						
Issue of Certificate	86.22	45.00	-	45.00	Non Business	
Issue of Repetitive Certificate	48.54	49.51	-	49.51	Non Business	
Online Training Courses - Food Health & Safety		35.00	-	35.00	Non Business	
Food Hygiene Rating - Requested Revisit		160.00	-	160.00	Non Business	
Dog Control (Release of an impounded Stray Dog)						
Statutory Fee	25.00	25.00	-	25.00	Non business	
Kennelling	per day	17.69	18.04	-	18.04	Non business
Administration Fee		31.76	32.40	-	32.40	Non business
Delivery Charge (Optional return of dog to owner by the kennels)		46.89	47.83	9.57	57.39	Standard
<i>Note: The cost of veterinary treatment will be passed on in full to the dog owner. Owners in receipt of an income-related benefit shall only be charged for kennelling and</i>						
Dog Chipping - Standard*	*Subject to availability	15.84	16.16	3.23	19.39	Standard
Dog Chipping - Concessionary*	*Subject to availability	7.33	7.48	1.50	8.97	Standard
Dog control fees are pending further review.						
Other Services						
Radar keys		3.86	3.94	0.79	4.72	Standard
Public Sewer Searches	statutory fee	30.00	30.00	-	30.00	Non business
Home Improvement Agency:						
Agency Fees for Grant-aided Works up to £5,000		17% of cost	17% of cost		As Applicable	
Agency Fees for balance of Grant-aided Works Above £5,000		14% of cost	14% of cost		As Applicable	
Small Repairs Fee - Estimates quoted at £15 per hour plus VAT (if applicable) plus cost of materials used					As Applicable	
Agency Fees for balance of Grant-aided Works Above £5,000		14% of cost	14% of cost		As Applicable	
Small Repairs Fee - Estimates quoted at £15 per hour plus VAT (if applicable) plus cost of materials used					As Applicable	

ENVIRONMENTAL SERVICES

Services Rendered or Performed	2018/2019	2019/2020	VAT	2019/2020	VAT Status
	Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p	
Licence for Houses of Multiple Occupation - 3 year licence for Premises		620.00	-	620.00	Non business
Registration of Houses in Multiple Occupation per habitable room (maximum £1,000)	84.81	86.51	-	86.51	Non business
Serving a notice or order under the Housing Act 2004 Administrative and other expenses incurred by the service of notice or order				300.00	
Immigration Applications					
Report on Inspection of Dwelling charge per hour (min 1 hour)	68.60	69.97	13.99	83.96	Standard
Failure to install smoke or carbon monoxide alarms in rental property Penalty Charge Notice		5,000.00	-	5,000.00	
Failure of letting agent/property manager to belong to property redress scheme Civil Penalty		5,000.00	-	5,000.00	
Fees and Charges for Site licencing and enforcement of residential park homes and caravans					
Fee for depositing site rules	37.14	37.88	-	37.88	Non business
Application for a new site licence					
Number of caravans					
<5	312.00	318.24	-	318.24	Non business
between 6 and 24	420.24	428.64	-	428.64	Non business
between 25 and 99	500.89	510.91	-	510.91	Non business
between 100 and 199	580.48	592.09	-	592.09	Non business
>200	662.19	675.44	-	675.44	Non business
Annual Fee for existing site licence					
<5	261.06	266.28	-	266.28	Non business
between 6 and 24	345.95	352.87	-	352.87	Non business
between 25 and 99	431.91	440.55	-	440.55	Non business
between 100 and 199	504.07	514.16	-	514.16	Non business
>200	580.48	592.09	-	592.09	Non business
Transfer/amendment of existing site licence	100.40	102.41	-	102.41	Non business
Serving a notice under the Mobile Homes Act 2013 Administrative and other expenses incurred by the service of notice or order				300.00	

ENVIRONMENTAL SERVICES

		2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status
Street Naming and Numbering						
Change of an existing property name		57.80	59.00	-	59.00	Non Business
Allocating a name to a property or allocating a number to a named property		57.80	59.00	-	59.00	Non Business
Change of a commercial building address		57.80	59.00	-	59.00	Non Business
Change of street name at residents, developers or parish/town council request		346.50	353.40	-	353.40	Non Business
Plus additional charge per property/unit where consultation with existing residents is to be carried out by WODC		38.20	39.00	-	39.00	Non Business
Naming and numbering of a block of flats		173.00	176.50	-	176.50	Non Business
Naming and numbering of new properties including commercial buildings	Per Unit up to 5 plots	57.80	59.00	-	59.00	Non Business
	6 - 25 plots	489.50	499.30	-	499.30	Non Business
	26 - 75 plots	761.40	776.60	-	776.60	Non Business
	76 - 150 plots	1,087.70	1,109.50	-	1,109.50	Non Business
	151 - 250 plots	1,359.70	1,386.90	-	1,386.90	Non Business
	251 - 350 plots	1,631.70	1,664.30	-	1,664.30	Non Business
	351 - 500 plots	1,903.50	1,941.60	-	1,941.60	Non Business
	501 or more plots	2,175.50	2,219.00	-	2,219.00	Non Business
Additional charges where new street names are required:						
	1 - 5 new street names	217.60	221.95	-	221.95	Non Business
	6 - 10 new street names	435.10	443.80	-	443.80	Non Business
	10 or more new street names	544.00	554.90	-	554.90	Non Business
Charge for a developer amending plans after naming and numbering has commenced		115.70	118.00	-	118.00	Non Business
Charges for preparing site location plans and supervising the installation of street nameplates						
	1-4 Nameplates	182.10	185.74	37.15	222.89	Standard Rate
	5-8 Nameplates	234.10	238.78	47.76	286.54	Standard Rate
	9-12 Nameplates	286.10	291.82	58.36	350.19	Standard Rate
	13-16 Nameplates	338.10	344.86	68.97	413.83	Standard Rate
	17-20 Nameplates	390.20	398.00	79.60	477.60	Standard Rate
	21-24 Nameplates	442.20	451.04	90.21	541.25	Standard Rate
	25-28 Nameplates	494.20	504.08	100.82	604.90	Standard Rate
	29+ Nameplates	520.20	530.60	106.12	636.72	Standard Rate

Note:

The charges above include all necessary administration, site visits to carry out existing address checks, establishing any new street names required and the publishing of the new addresses to relevant organisations

ENVIRONMENTAL SERVICES

Services Rendered or Performed	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status		
Pest Control - Domestic							
Rats & Mice (per course of treatment)	51.08	52.11	10.42	62.53	Standard		
<i>Note: Pest Control for rats and mice will be charged at the survey rate for occupiers of domestic premises in receipt of an income-related benefit</i>	17.00	17.34	3.47	20.81	Standard		
Wasps	49.05	50.04	10.01	60.04	Standard		
Second & Subsequent wasps nests treated during the same visit	24.38	24.86	4.97	29.84	Standard		
Other Insects	64.31	65.59	13.12	78.71	Standard		
Other Insects - all following visits	34.29	34.98	7.00	41.97			
Abortive Calls and Surveys	17.00	17.34	3.47	20.81	Standard		
Pest Control - Commercial							
All pests (except wasps)		per hour (min 1 hour)	81.71	83.35	16.67	100.02	Standard
Wasps		(includes materials)	81.71	83.35	16.67	100.02	Standard
Abortive Calls and Surveys		per ½ hour (min ½ hour)	40.89	41.71	8.34	50.05	Standard
Private Water Supplies:							
Commercial Risk Assessment (per assessment)						Non Business	
Hourly rate £43 (maximum £500)						Non Business	
Small Domestic Supplies Risk Assessment (per assessment)							
Hourly rate of £43							
Water Quality Assessment							
Sampling (each visit)	100.00	100.00	-	100.00		Non Business	
Investigation	100.00	100.00	-	100.00		Non Business	
Granting an authorisation	100.00	100.00	-	100.00		Non Business	
Analysing a sample							
Taken under Regulation 10	25.00	25.00	-	25.00		Non Business	
Taken during Check monitoring		not exceeding £100	100.00	100.00	-	100.00	Non Business
Taken during Audit monitoring		not exceeding £500	500.00	500.00	-	500.00	Non Business

ENVIRONMENTAL SERVICES

Services Rendered or Performed	2018/2019	2019/2020	VAT	2019/2020	VAT Status	
	Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p		
Commercial & Schedule 1 Waste						
Cost per collection						
240 Litre Bin	6.30	6.43	-	6.43	Non Business	
360 Litre Bin	9.73	9.92	-	9.92	Non Business	
660 Litre Bin	12.68	13.95	-	13.95	Non Business	
1,100 Litre Bin	17.96	19.39	-	19.39	Non Business	
660 Litre Bin - Clinical	12.52	12.77	-	12.77	Non Business	
Annual once per week collection						
240 Litre Bin	327.85	334.41	-	334.41	Non Business	
360 Litre Bin	505.84	515.96	-	515.96	Non Business	
660 Litre Bin	659.29	725.22	-	725.22	Non Business	
1,100 Litre Bin	933.72	1,008.41	-	1,008.41	Non Business	
660 Litre Bin - Clinical	651.03	664.05	-	664.05	Non Business	
Commercial & Schedule 1 Waste						
240 Litre Bin	Cost per collection	4.12	4.20	-	4.20	Non Business
360 Litre Bin	Cost per collection	6.39	6.51	-	6.51	Non Business
660 Litre Bin	Cost per collection	8.82	9.70	-	9.70	Non Business
1,100 Litre Bin	Cost per collection	12.53	13.79	-	13.79	Non Business
Commercial & Schedule 1 Waste						
23 Litre Caddy		3.39	3.46	-	3.46	Standard
140 Litre Bin		4.21	4.30	-	4.30	Standard
240 Litre Bin		4.94	5.04	-	5.04	Standard
360 Litre Bin		5.81	5.92	-	5.92	Standard
660 Litre Bin		7.95	8.11	-	8.11	Standard
These charges are net of VAT as per a change in HMRC policy but may be subject to future review						

ENVIRONMENTAL SERVICES

Services Rendered or Performed	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status
*Pre paid plastic sacks - per sack (Refuse)	2.52	2.57	-	2.57	Non Business
*Pre paid stickers - per sticker (Refuse)	2.52	2.57	-	2.57	Non Business
*Pre paid plastic sacks - per sack (Recycling)	2.08	2.12	-	2.12	Non Business
*Pre paid stickers - per sticker (Recycling)	2.08	2.12	-	2.12	Non Business
<i>*Service to be available where wheeled bins are unsuitable</i>					
For Domestic use only:-					
Bulky household waste charges					
Contaminated bin	92.50	94.35	-	94.35	Non Business
Waste collection from commercial establishments (See page 101 for chargeable items)					
Green Waste Collection	30.00	30.00	-	30.00	Non-business
Food Surrender Certificate (Charge per hour, minimum 1 hr)	68.59	69.96	13.99	83.95	Standard
Food Premises Register					
Charge for copy of complete Register	479.62	489.21	95.92	585.14	Standard
Charge per page of Register	9.70	9.89	1.94	11.83	Standard
Recovery of Abandoned Trolleys (per trolley)	48.28	49.25	9.85	59.09	Standard

ENVIRONMENTAL SERVICES

Services Rendered or Performed	2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status
<p>Provision of Environmental Information</p> <p>Pre-application meetings, written statements and enquiries made separately to Local Land Charge searches for environmental information. (Charge per hour, minimum 1 hr)</p> <p><i>Note: There is no charge for locating, retrieving or extracting environmental information, or for: Information contained in the public register we hold, lists of information or examining information at the Council's offices.</i></p> <p><i>No charge will be made in respect of simple telephone requests by students in full time education.</i></p> <p><i>The Charges for Environmental Information not covered above essentially cover:</i></p> <p><i>Reproduction of documents, 10p per A4 sheet</i></p> <p><i>Postage and other forms of transmission e.g. fax at cost</i></p>	68.58	69.95	13.99	83.94	Standard
<p>Staff time - if information is to be created for the purpose of the request (i.e. outside the EIR) then the charge is at an hourly rate in accordance with the Council's Annual E</p> <p><i>The Policy and charges are under review and may be revised</i></p>					
Land Contamination Enquiry (Officer's time) (Charge per hr, minimum 1 hr)	68.58	69.95	13.99	83.94	Standard
Factual Statements (Charge per hr, minimum 1 hr)	68.58	69.95	13.99	83.94	Standard

ENVIRONMENTAL SERVICES

		2018/2019 Basic Charge £ p	2019/2020 Basic Charge £ p	VAT £ p	2019/2020 Total Charge £ p	VAT Status	
Penalty Notices							
	Fine for Dog Fouling						
		statutory fee	50.00	50.00	-	50.00	Non business
Parking enforcement pending introduction of Civil Parking Enforcement (currently scheduled for July 2009)							
	Operational Guidance to Local Authorities: Parking Policy and enforcement. Department for Transport. Traffic Management Act 2004						
	Higher Level Contravention paid after service of charge certificate	statutory fee	105.00	105.00	-	105.00	Non-business
	Higher Level Contravention paid after 14 days but before service of charge certificate	statutory fee	70.00	70.00	-	70.00	Non-business
	Higher level contravention paid within 14 days	statutory fee	35.00	35.00	-	35.00	Non-business
	Lower Level Contravention paid after service of charge certificate	statutory fee	75.00	75.00	-	75.00	Non-business
	Lower level contravention paid within 14 days	statutory fee	50.00	50.00	-	50.00	Non-business
	Lower level contravention paid within 14 days	statutory fee	25.00	25.00	-	25.00	Non-business
Nuisance parking	Fixed penalty notices (FPN's)	statutory fee	100.00	100.00	-	100.00	Non-business
	If paid within 14 days		75.00	75.00	-	75.00	Non-business
Abandoned vehicles	Fixed penalty notices (FPN's)	statutory fee	200.00	200.00	-	200.00	Non-business
	If paid within 14 days		150.00	150.00	-	150.00	Non-business

ENVIRONMENTAL SERVICES

			2018/2019	2019/2020	VAT	2019/2020	VAT Status
			Basic Charge	Basic Charge		Total Charge	
			£ p	£ p	£ p	£ p	
Penalty Notices (continued)							
Depositing litter	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	80.00	80.00	-	80.00	Non-business
			60.00	60.00	-	60.00	Non-business
Graffiti & Fly-posting	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	80.00	80.00	-	80.00	Non-business
			60.00	60.00	-	60.00	Non-business
Unauthorised distribution of free printed matter	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	80.00	80.00	-	80.00	Non-business
			60.00	60.00	-	60.00	Non-business
Failure to comply with a waste receptacles notice	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	80.00	80.00	-	80.00	Non-business
			60.00	60.00	-	60.00	Non-business
Failure to comply with a street litter control notice	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	110.00	110.00	-	110.00	Non-business
			83.00	83.00	-	83.00	Non-business
Failure to comply with a litter clearing notice	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	110.00	110.00	-	110.00	Non-business
			83.00	83.00	-	83.00	Non-business
Failure to produce waste documents	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	300.00	300.00	-	300.00	Non-business
			180.00	180.00	-	180.00	Non-business
Failure to produce authority to transport waste	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	300.00	300.00	-	300.00	Non-business
			180.00	180.00	-	180.00	Non-business
Smoking in smoke free premises or work vehicles	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	50.00	50.00	-	50.00	Non-business
			30.00	30.00	-	30.00	Non-business
Failure to display no smoking signs	Fixed penalty notices (FPN's) If paid within 14 days	statutory fee	200.00	200.00	-	200.00	Non-business
			150.00	150.00	-	150.00	Non-business

BULKY HOUSEHOLD COLLECTION SERVICE

	2018/2019 Basic Charge	2019/2020 Basic Charge	VAT	2019/2020 Total Charge	VAT Status
	£ p	£ p	£ p	£ p	
Normal Items					
Normal Household items*					
Up to 4 items	26.50	27.00	-	27.00	Non business
Each additional item	5.60	5.70	-	5.70	Non business
Please refer to www.Westoxon.gov.uk for the up to date list of items acceptable.					

Note: The Council will not collect the following items:

Asbestos, Bricks, Builders Rubble, Car Shells, Chemicals, Gas Bottles, Oil Drums, Paint, Trailers, Vehicle Engines (or other parts) or Vehicle wheels/tyres

Building Regulation Charges

Table A - New Dwellings

Number of Dwellings	Charge (excl. VAT)	Charge (incl VAT)
1	570.83	685.00
2 +	POA	POA

Please note that projects where more than 6 dwellings are proposed will be calculated on an individual basis

Table B - Domestic and Commercial Extensions to a single building

Category	Description	Total Charge (Exc VAT)	Total Charge (Inc VAT)	Regularisation (+50%)*
1	Garage 30m2 to 60m2	279.17	335.00	418.76
2	Garage conversion to habitable accommodation	209.17	251.00	313.76
3	Extension 1m2 to 20m2	431.67	518.00	647.51
4	Extension 21m2 to 60m2	570.83	685.00	856.26
5	Extension 61m2 to 100m2	717.50	861.00	1,076.25
6	Extension over 100m2	Calculated on individual basis		Based on cost of works + 50%
7	Loft conversion 1m2 to 100m2	556.67	668.00	835.01
8	Loft conversion over 100m2	Calculated on individual basis		Based on cost of works + 50%
15	Electrical installations if not using a competent electrical installer	428.85	514.62	643.28

Table C - All Other Work

Category	Description	Total Charge (Exc VAT)	Total Charge (Inc VAT)	Regularisation (+50%)
1	Internal alts £1 to £1,000	104.17	125.00	156.25
2	Internal alts £1,001 to £5,000	209.17	251.00	313.76
3	Internal alts £5,001 to £10,000	278.33	334.00	417.50
4	Internal alts £10,001 to £20,000	383.33	460.00	575.00
5	Internal alts £20,001 to £30,000	543.33	652.00	815.00
6	Internal alts £30,001 to £40,000	662.50	795.00	993.75
7	Internal alts £40,001 to £50,000	765.83	919.00	1,148.75
8	Internal alts £50,001 to £60,000	940.00	1,128.00	1,410.00
9	Internal alts £60,001 to £70,000	1,010.00	1,212.00	1,515.00
10	Internal alts £70,001 to £80,000	1,114.17	1,337.00	1,671.26
11	Internal alts over £80,000	Calculated on an individual basis		Based on cost of works + 50%
12	Up to 8 new windows installed by non FENSA opp.	104.17	125.00	Based on cost of works + 50%
13	Over 8 new windows installed by non FENSA opp	negotiated		negotiated

Table D - Miscellaneous

Other relevant services not covered by the previous tables may be undertaken on a "cost recovery" basis. The following are examples of the additional services which the Council may provide:

- Provision of Completion Certificates (eg where requested more than six months after Completion of building work)
- Advisory work in connection with i) demolition of buildings and ii) dangerous structures.

Capital Programme - 2019/20 to 2028/29

Appendix C

Scheme	Total Budget 18/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	Total future years £
Parish Council Loans Scheme	200,000											0
IT Provision - Systems & Strategy	147,911	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Deployment of High Speed Broadband	3,200,000											0
Financial Management System (Agresso)	21,100											0
Council Buildings Maintenance Programme	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
IT Equipment - PCs, Copiers etc	77,797	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	400,000
Improvement Grants/Disabled Facilities Grants	720,935	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	6,068,000
Vehicle & Plant Renewal	434,000											0
Flood Prevention Works	103,400											0
Community Grants Fund	582,458	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
Chipping Norton LC Provision of ATP	137,000											0
Public Art	18,145											0
Environmental services depot site	93,532											0
Waste and Recycling Vehicles	24,060											0
Waste and recycling containers	152,295											0
Mortgage support scheme	500,000											0
Affordable Housing	200,000											0
Witney ATP refurbishment project	88,439											0
Carterton Leisure Centre Phase 2 (18/19 budget)	960,000	5,000,000	2,314,000									7,314,000
Emergency housing accommodation purchase	503,000											0
Electric vehicle recharging points	250,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	1,500,000
Raleigh Crescent Play Area (s. 106)	42,000											0
Loan to Cottsway Housing Association		10,000,000										10,000,000
Provision for new capital investment												
Car park capacity improvement			9,000,000									9,000,000
Replacement dog and litter bins	18,000	35,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	143,000
Weighbridge at Bulking Station		25,000					25,000					50,000
New depot						3,000,000						3,000,000
Replacement Street Sweepers		200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
Replacement waste and recycling fleet						2,000,000	4,500,000					6,500,000
Ubico Fleet - Replace Vehicle Hire Costs		1,080,000						1,080,000				2,160,000
In-cab technology		40,000						40,000				80,000
Replacement waste containers (linked to possible service change)						900,000						900,000
Shop Mobility - Replacement stock	10,000					10,000					10,000	20,000
	8,684,072	17,676,800	12,822,800	1,508,800	1,508,800	7,418,800	6,033,800	2,628,800	1,508,800	1,508,800	1,518,800	54,135,000

Capital Financing	Total Budget 18/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	Total future years £
Revenue Contributions	1,008,166	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	540,000	5,400,000
Earmarked Reserves	1,618,000	35,000	175,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	306,000
External Contributions:												
Environment Agency	103,400											0
Broadband (50% external contribution)	1,600,000											0
PDG	0											0
S106 contributions	727,914		67,000									67,000
Football Foundation Grant (toward Witney A)	88,439											0
External Borrowing	699,118	16,495,000	11,434,000	350,000	350,000	6,260,000	4,875,000	1,470,000	350,000	350,000	360,000	42,294,000
OCC Better Care Grant Funding (for DFGs)	720,935	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	606,800	6,068,000
Capital Receipts												
Affordable Housing - Capital Receipts	700,000											0
Capital Receipts	1,418,100	-	-	-	-	-	-	-	-	-	-	0
	8,684,072	17,676,800	12,822,800	1,508,800	1,508,800	7,418,800	6,033,800	2,628,800	1,508,800	1,508,800	1,518,800	54,135,000